

**Department of Corporate Resources**

Members of Council

**Committee Secretariat**

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Your Ref: AT/Council

Date: 10 February 2021

Dear Councillor

**BUDGET MEETING OF COUNCIL – THURSDAY, 18 FEBRUARY 2021**

You are requested to attend the meeting of the Budget meeting of Council to be held remotely on Thursday, 18 February 2021 at 4.00 pm.

The agenda for the meeting is set out overleaf.

Yours sincerely



Parveen Akhtar  
City Solicitor

**Notes:**

- ◆ This agenda can be made available in Braille, large print or tape format.
- ◆ The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present at the meeting should be aware that they may be filmed or sound recorded.

The Council's Fire Bell and Evacuation Procedure requires people to leave the building in an orderly fashion by the nearest exit, should the fire alarm sound. No one will be allowed to stay or return until the building has been checked.

**Members are reminded that under the Members' Code of Conduct, they must register within 28 days any changes to their financial and other interests and notify the Monitoring Officer of any gift or hospitality received.**

## AGENDA

### A. PROCEDURAL ITEMS

#### 1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) In relation to Agenda Item 7A to approve the following recommendations contained in the report of the Monitoring Officer (**Document "D"**) to grant a dispensation to all Members who have certain Disclosable Pecuniary Interests listed in Appendix A to the report, as defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, in the decision to approve the budget and to set the level of Council Tax and Business Rates for 2021/22 and 2022/23 during the Budget Council meetings on 18 February 2021 and 17 February 2022.

**That Council:**

- (1) **Grants a dispensation to the Members of the Authority who have requested one, to enable them to participate in full in the decision to approve the budgets for 2021/22 and 2022/23 and to set the Council Tax and Business Rates for 2021/22 and 2022/23.**
- (2) **Approves the dispensation for a period of two years until 18 February 2022.**
- (3) **Notes Members' personal interests and the Monitoring Officer's advice that personal interests that may give rise to a perception of a conflict of**

**interest shall not prevent Members from speaking and voting at the Budget meetings.**

- (2) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.
- (4) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.
- (5) Officers must disclose interests in accordance with Council Standing Order 44.

**2. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 8 December 2020 be signed as a correct record (previously circulated).**

(Adrian Tumber – 01274 432435)

**3. APOLOGIES FOR ABSENCE**

**4. WRITTEN ANNOUNCEMENTS FROM THE LORD MAYOR  
(Standing Order 4)**

*(To be circulated before the meeting).*

**5. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Adrian Tumber - 01274 432435)

## **B. BUSINESS ITEMS**

### **6. MEMBERSHIP OF COMMITTEES AND JOINT COMMITTEES (Standing Order 4)**

To consider any motions (i) to appoint members to a Committee or a Joint Committee; or (ii) to appoint Chairs or Deputy Chairs of Committees (excluding Area Committees).

### **7. RECOMMENDATIONS FROM THE EXECUTIVE AND COMMITTEES (Standing Order 15)**

#### **7.1 RECOMMENDATION FROM THE EXECUTIVE - BUDGET 2021/22** 1 - 204

The Executive at its meeting on 16 February 2021 will make recommendations to Council on the Budget for 2021/22.

The following reports are submitted:

- (i) The Council's Revenue Estimates for 2021/22

The report of the Director of Finance provides details of the Council's Revenue Estimates for 2021/22 (**Executive Document "DL"**). This report may require updating following the meeting of the Executive on 16 February 2021.

(Andrew Cross – 07870386523)

- (ii) The Council's Capital Investment Plan for 2021/22 to 2024/25

The report of the Director of Finance proposes the Capital Investment Plan for 2021/22 to 2024/25 and a Capital Strategy and Investment Strategy for 2021/22 (**Executive Document DG"**). This report may require updating following the meeting of the Executive on 16 February 2021.

(Chris Chapman – 01274 433656)

- (iii) Allocation of the Schools' Budget 2021/22 Financial Year

The report of the Director of Finance seeks approval of the recommendations of Bradford's Schools Forum in allocating the Dedicated Schools Grant (DSG) for 2021/22 (**Executive Document "DH"**).

(Andrew Redding – 01274 432678)

- (iv) 2021/22 Budget Proposals and Forecast Reserves – Section 151 Officer Assessment

The report of the Director of Finance (**Executive Document “DI”**) sets out the S151 Officer’s assessment of the proposed budget for the financial year 2021/22, the adequacy of the forecast level of reserves and associated risks. The assessment of the Executive’s recommendations to Council on the budget may require updating following the meeting of the Executive on 16 February 2021.

(Chris Chapman – 01274 433656)

- (v) Budget Update 2021/22

The report of the Director of Finance (**Executive Document “DE”**) presented to the Executive on 2 February 2021 provides an update on national announcements and local decisions. It also identifies issues and uncertainties which could still have a bearing on the final size of the budget for 2021/22 and future financial years.

In accordance with Section 149 of the Equality Act 2010, Council needs to have regard to the information contained in Appendix B to Executive Document “DE” and the Annex to Appendix B together with the equality assessments when considering the Executive’s recommendations on the budget proposals for 2021/22.

(Andrew Cross – 07870386523)

#### **Note**

**In view of the short timescale between the Executive on 16 February and the meeting of Council on 18 February the budget recommendations from the Executive to Council will be e-mailed to all Members of Council following the Executive on 16 February and will be published on the Council’s website at [www.bradford.gov.uk](http://www.bradford.gov.uk) .**

#### **8. PAY POLICY STATEMENTS 2020/21 AND 2021/22**

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In accordance with the Localism Act 2011 Local Authorities are required to produce and publish a Pay Policy Statement for each financial year. The report of the Director of Human Resources (**Document “E”**) contains the Pay Policy Statement which must be approved by full Council before publication.

#### **Recommended –**

**That the Pay Policy Statement for the financial year 2020/21 as set out at Appendix 1 to Document “E” and the Pay Policy Statement for the financial year 2021/22 as set out at Appendix 2 to Document “E”, be approved.**

(Tim Barker – 01274 432031)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER